

# Cabinet

**Date & time**

Tuesday, 23  
September 2014 at  
2.00 pm

**Place**

Ashcombe Suite,  
County Hall, Kingston  
upon Thames, Surrey  
KT1 2DN

**Contact**

Anne Gowing  
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**Chief Executive**

David McNulty

[anne.gowing@surreycc.gov.uk](mailto:anne.gowing@surreycc.gov.uk)

**Cabinet Members:** Mr David Hodge, Mr Peter Martin, Mrs Mary Angell, Mrs Helyn Clack, Mr Mel Few, Mr John Furey, Mr Mike Goodman, Mr Michael Gosling, Mrs Linda Kemeny and Ms Denise Le Gal

**Cabinet Associates:** Mr Steve Cosser, Mrs Clare Curran, Mrs Kay Hammond and Mr Tony Samuels

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**This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Anne Gowing on 020 8541 9938.**

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*If you have any queries regarding this, please contact the representative of Legal and Democratic Services at the meeting*

## **1 APOLOGIES FOR ABSENCE**

## **2 MINUTES OF PREVIOUS MEETING: 22 JULY 2014**

The minutes will be available in the meeting room half an hour before the start of the meeting.

## **3 DECLARATIONS OF INTEREST**

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

Notes:

- In line with the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, declarations may relate to the interest of the member, or the member's spouse or civil partner, or a person with whom the member is living as husband or wife, or a person with whom the member is living as if they were civil partners and the member is aware they have the interest.
- Members need only disclose interests not currently listed on the Register of Disclosable Pecuniary Interests.
- Members must notify the Monitoring Officer of any interests disclosed at the meeting so they may be added to the Register.
- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest.

## **4 PROCEDURAL MATTERS**

### **4a Members' Questions**

- (i) The deadline for Member's questions is 12pm four working days before the meeting (*17 September 2014*).

### **4b Public Questions**

The deadline for public questions is seven days before the meeting (*16 September 2014*).

### **4c Petitions**

The deadline for petitions was 14 days before the meeting, and no petitions have been received.

### **4d Representations received on reports to be considered in private**

To consider any representations received in relation why part of the meeting relating to a report circulated in Part 2 of the agenda should be open to the public.

**5 REPORTS FROM SELECT COMMITTEES, TASK GROUPS, LOCAL COMMITTEES AND OTHER COMMITTEES OF THE COUNCIL** (Pages 1 - 6)

Two reports from the Children and Education Select Committee:

- Developing the first University Technical College in Surrey
- Creating opportunities for young people: Re-commissioning for 2015 – 2020

One report from the Adult Social Care Select Committee:

- Recruitment, Retention and Introduction to Workforce Strategy

**6 FINANCE AND BUDGET MONITORING REPORT FOR AUGUST 2014** (Pages 7 - 10)

The council takes a multiyear approach to its budget planning and monitoring, recognising that the two are inextricably linked. This report presents the council's financial position at the end of August 2014.

Please note that Annex 1 to this report will be circulated separately prior to the Cabinet meeting.

*[The decisions on this item can be called in by the Council Overview and Scrutiny Committee]*

**7 SURREY COUNTY COUNCIL LOCAL TRANSPORT REVIEW** (Pages 11 - 50)

The Local Transport Review embraces several aspects of public transport in Surrey: provision of financial support to local buses, concessionary fares available to passengers, and provision of community transport for people who cannot use conventional local bus services.

There is a continuing need to seek ways of supporting and providing effective public transport while controlling costs and making efficiencies. The County Council's Medium Term Financial Plan shows a need to make revenue savings over the next four years.

This report outlines a process by which this could be achieved, and seeks authority for officers to conduct wide-ranging consultation during the period October 2014 to January 2015.

*[The decisions on this item can be called in by the Environment and Transport Select Committee]*

**8 POLICY FOR ADOPTING ROADS AND STREETS AS HIGHWAYS MAINTAINABLE AT PUBLIC EXPENSE** (Pages 51 - 58)

This report proposes changing the policy introduced in December 2010 for the adoption of roads and streets as highways maintainable at public expense. It recommends that a revised policy be introduced from 1 October 2014 that allows and encourages a greater number of roads and streets to be adopted under Section 38 of the Highways Act 1980. This will assist the County in fulfilling its future statutory function as Sustainable

Drainage Approval Body under its role as the Lead Local Flood Authority. It also recommends delegating decisions on Section 38 adoptions to officers.

*[The decisions on this item can be called in by the Environment and Transport Select Committee]*

## 9 HIGHWAYS COLD WEATHER PLAN 2014/15

(Pages  
59 - 114)

The delivery of Winter Service is delivered in two distinct operations:

1. **Pre-treatment of Routes and Advance Planning** – this ensures that pre-defined route networks including carriageways, cycleways and areas of footway, are pre-treated according to their importance and the weather conditions, to inhibit the formation of ice and facilitate the removal of snow.
2. **Management of Severe Snow Event** – this ensures the service is prepared to manage a severe snow event, to reduce disruption and improve safety.

In 2010 a joint officer and member Winter Task Group was formed to review the overall delivery of the winter service. The successes of the Task Group and the principles that it has developed inform annual winter reviews to deliver continuous improvement to the service.

This report provides an overview of the performance of winter service last year and recommendations to further improve service and ongoing scrutiny.

*[The decisions on this item can be called in by the Environment and Transport Select Committee]*

## 10 SUPPORTING ECONOMIC GROWTH THROUGH INVESTMENT IN HIGHWAYS INFRASTRUCTURE

(Pages  
115 -  
122)

In their Strategic Economic Plans (SEPs), the two Local Enterprise Partnerships (LEPs) covering Surrey, Enterprise M3 (EM3) and Coast to Capital (C2C), have set out their proposals for supporting economic development in their areas. The county council has worked with them to develop these plans, which include improvements to transport infrastructure to provide economic benefits. Funding for the schemes included in the SEP comes from the Local Growth Fund, and the arrangements require a local contribution to be made to the cost for the transport schemes.

Initial allocations from the Government's national Local Growth Fund to the LEPs were announced in July 2014, along with a prioritised list of transport schemes. This first Local Growth Deal targeting 2015/16 and releasing £2bn is the first part of £20bn over the period 2015-20. EM3 was awarded £118m and C2C £202m with £79m of this to be used in 2015/16.

The County Council is now required to confirm the local contribution towards the cost of the 1<sup>st</sup> tranche of transport schemes, which are due to start in 2015/16.

Business cases for the 1<sup>st</sup> tranche of schemes are required to be submitted by 30 September 2014 to EM3 and by 31 October to C2C. It is a requirement that the County Council confirms that the local contribution is available when it submits the business cases.

*[The decisions on this item can be called in by the Environment and Transport Select Committee]*

**11 DEVELOPING THE FIRST UNIVERSITY TECHNICAL COLLEGE IN SURREY** (Pages 123 - 130)

Surrey County Council, with key partners, are forming a University Technical College (UTC) Academy Trust to submit a bid for a University Technical College (UTC) in Guildford. The key partners, who will be the Founding Members of the Academy Trust, are Royal Holloway - University of London, Guildford College, Guildford Education Partnership, CGI Group and Surrey County Council. The UTC will focus on key skill shortage areas of computing and engineering, which have been selected with employers and the Enterprise M3 Local Enterprise Partnership. The paper seeks agreement to the formation of the Academy Trust and submission of a bid to the Department for Education (DfE) in October 2014 to establish a UTC in Guildford.

*[The decisions on this item can be called in by the Children and Education Select Committee]*

**12 CREATING OPPORTUNITIES FOR YOUNG PEOPLE: RE-COMMISSIONING FOR 2015 - 2020** (Pages 131 - 192)

Services for Young People has achieved significant improvement in outcomes for young people since its transformation in 2011-2012. Services were commissioned in 2012 for a three year period, ending in 2015. Cabinet agreed the strategic goal and a revised Surrey Young People's Outcomes Framework on 22 April 2014. This paper proposes: a new model to deliver improved outcomes; adapted and new commissions to deliver the model including seeking Cabinet agreement to take commissions to the market; and seeks agreement to increased delegation to Local Committees. The model includes commissions which are delivered as services by Surrey County Council and commissions where providers will be sought through procurement. The paper seeks agreement to commence procurement for £8.115 million of externally delivered services for 2015-2020 as described in the report.

*[The decisions on this item can be called in by the Children and Education Select Committee]*

**13 JOINT STRATEGIC REVIEW OF SHORT BREAKS FOR CHILDREN WITH DISABILITIES** (Pages 193 - 242)

The Joint Strategic Review of Short Breaks was a joint project between Surrey County Council (SCC) and NHS Guildford and Waverley Clinical Commissioning Group (CCG) on behalf of the six Surrey CCGs. The scope of the review was to look at the provision of short breaks for children

and young people with disabilities in Surrey.

The key area of this review considered options for the future use and funding of short break services in east Surrey. The review focused on Applewood which is located in Tadworth and run by SCC; and Beeches which is located in Reigate, commissioned by the NHS Surrey CCGs and provided by Surrey and Borders Partnership NHS Foundation Trust (SABP).

- Both facilities are in the east of the county.
- Both facilities are underused.
- Beeches is funded by Surrey CCGs, however statutory responsibility sits with Local Authorities under the Short Breaks Regulations 2011.
- All 15 children and young people who access Beeches have assessed social care needs and disabilities.

*[The decisions on this item can be called in by the Children and Education Select Committee]*

- 14 BADGERS WOOD SURREY COUNTY COUNCIL RESIDENTIAL HOME** (Pages 243 - 264)
- Badgers Wood is a Surrey County Council in-house residential care home for people with learning disabilities (PLD).

At its July 2014 meeting Cabinet agreed that a consultation on the future of the home be undertaken, with the preferred option that the home be closed and new services sourced for the individuals supported by the home.

*[The decisions on this item can be called in by the Adult Social Care Select Committee]*

- 15 APPROVAL TO AWARD CONTRACTS FOR THE PROVISION OF AN INTEGRATED OFFENDER INTERVENTION SERVICE AND A MEDICAL AND PSYCHOLOGICAL TREATMENT SERVICE FOR DRUGS AND ALCOHOL** (Pages 265 - 306)

The Council's Public Health Service delivers drug and alcohol recovery services to residents. This Cabinet report seeks approval to award two separate contracts;

- (a) Integrated Offender Intervention Service
- (b) Psychological Treatment Service for Drugs and Alcohol

The current contracts expire on 31 March 2015. It is therefore necessary to award new contracts to begin on 1 April 2015.

The services will be provided in accordance with guidance from Public Health England in order to improve the delivery of Substance Misuse Treatment to develop and sustain recovery among services users across Surrey's eleven Districts and Boroughs.

*N.B. Exempt information is contained in Part 2 of the agenda (item 21)*

*[The decisions on this item can be called in by the Adult Social Care Select Committee]*

**16 BUSINESS REMOVAL SERVICES** (Pages 307 - 312)

The Council has a requirement for Business Removal Services. This requirement is covered by the current contract that expires on 30 September 2014. It is therefore necessary to award a new contract, following a procurement activity Harrow Green have been selected to provide Business Removal Services, starting on 1 October 2014.

*N.B. Exempt information is contained in Part 2 of the agenda (item 22)*

*[The decisions on this item can be called in by the Council Overview and Scrutiny Committee]*

**17 NATIONAL AUTISTIC SOCIETY / CULLUM AUTISM CENTRES IN SURREY SCHOOLS** (Pages 313 - 330)

The National Autistic Society (NAS) proposes to work in partnership with Surrey County Council and four nominated secondary schools to develop four Centres of Education Excellence for young people with autism. Funding up to £4m will be provided by the NAS specifically for the delivery of the facilities.

The centres will be delivered in 2 phases: - phase 1, Salesian School, Chertsey and Rodborough School, Godalming have each agreed to host an autism-specific resourced provision for 20 students aged 11-16 with a proposed opening date of Easter 2015 for the Salesian Centre and September 2015 for the Rodborough Centre. Phase 2 centres are planned to be located at Howard of Effingham School and Hinchley Wood School the timescales for which are to be finalised with NAS.

Approval is sought to provide a development contribution for each centre as requested by the NAS and to update existing SEN facilities at Salesian School.

*[The decisions on this item can be called in by the Children and Education Select Committee]*

**18 MODELS OF DELIVERY - OPTIONS APPRAISAL** (Pages 331 - 336)

The Council has identified the potential to generate income and secure efficiencies by delivering fire training and other associated services to a range of organisations. The Cabinet is asked to support this opportunity and agree that the Council seeks a commercial partner who can provide the necessary additional capacity and capability to enter into new markets in order to maximise the benefits of the current and future opportunities.

Once a successful partner is identified, a collaborative agreement will be put in place to allow the organisations to work together to jointly bid for upcoming training contracts and other relevant activities. If these bids result in a contract or contracts being awarded, a further report will come to Cabinet for decision on the most appropriate delivery model, e.g. a joint venture.

*[The decisions on this item can be called in by either the Council Overview and Scrutiny Committee or Communities Select Committee]*

**19 LEADER / DEPUTY LEADER / CABINET MEMBER DECISIONS TAKEN SINCE THE LAST CABINET MEETING** (Pages 337 - 348)

To note any delegated decisions taken by the Leader, Deputy Leader and Cabinet Members since the last meeting of the Cabinet.

[Please note that Annex 1 will be tabled at the meeting]

**20 EXCLUSION OF THE PUBLIC**

That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information under the relevant paragraphs of Part 1 of Schedule 12A of the Act.

**PART TWO - IN PRIVATE**

**21 APPROVAL TO AWARD CONTRACTS FOR THE PROVISION OF AN INTEGRATED OFFENDER INTERVENTION SERVICE AND A MEDICAL AND PSYCHOLOGICAL TREATMENT FOR DRUGS AND ALCOHOL** (Pages 349 - 352)

This is a Part 2 report relating to item 15.

**Exempt: Not for publication under Paragraph 3**

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

*[The decisions on this item can be called in by the Adult Social Care Select Committee]*

**22 BUSINESS REMOVALS SERVICE** (Pages 353 - 362)

This is a Part 2 report relating to item 16.

**Exempt: Not for publication under Paragraph 3**

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

*[The decisions on this item can be called in by the Council Overview and Scrutiny Committee]*

**23 GATWICK DIAMOND SITE - PROGRESSION TO PLANNING AND CONTRACT TENDER**

(Pages  
363 -  
376)

Cabinet is requested to authorise the funding of a planning application and submission of tender documentation.

**Exempt: Not for publication under Paragraph 3**

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

*[The decisions on this item can be called in by the Council Overview and Scrutiny Committee]*

**24 PUBLICITY FOR PART 2 ITEMS**

To consider whether the item considered under Part 2 of the agenda should be made available to the Press and public.

**David McNulty**  
**Chief Executive**  
Monday, 15 September 2014

## QUESTIONS, PETITIONS AND PROCEDURAL MATTERS

The Cabinet will consider questions submitted by Members of the Council, members of the public who are electors of the Surrey County Council area and petitions containing 100 or more signatures relating to a matter within its terms of reference, in line with the procedures set out in Surrey County Council's Constitution.

### **Please note:**

1. Members of the public can submit one written question to the meeting. Questions should relate to general policy and not to detail. Questions are asked and answered in public and so cannot relate to "confidential" or "exempt" matters (for example, personal or financial details of an individual – for further advice please contact the committee manager listed on the front page of this agenda).
2. The number of public questions which can be asked at a meeting may not exceed six. Questions which are received after the first six will be held over to the following meeting or dealt with in writing at the Chairman's discretion.
3. Questions will be taken in the order in which they are received.
4. Questions will be asked and answered without discussion. The Chairman or Cabinet Members may decline to answer a question, provide a written reply or nominate another Member to answer the question.
5. Following the initial reply, one supplementary question may be asked by the questioner. The Chairman or Cabinet Members may decline to answer a supplementary question.

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It is requested that if you are not using your mobile device for any of the activities outlined above, it be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

*Thank you for your co-operation*